

## Policies & Guidelines

### **WELCOME TO GET FIT & DANCE STUDIO!**

We are THRILLED to have you as part of our dance family and EXCITED about the possibilities of what this year will bring. We strive to have an open door policy and we welcome your comments, suggestions, concerns and even your criticism; as this is the only way we can address matters quickly and continue to bring you the service you deserve. We thank you for selecting Get Fit & Dance Studio...we know you have many, many choices for Dance Instruction and Education for your child(ren).

**CLASS OBSERVATION** - Parents are encouraged to visit during the last class of each month to observe their child's progress. We ask that visitation **ONLY** be held on that day each month so that all students may enjoy their dance instruction without distraction.

**INCLEMENT WEATHER** - In the event of bad weather, the following will apply: For classes during the week (Thursday Ballet Intensive or weekday Private Sessions) we will follow the Charlotte Mecklenburg School Policy. For Saturday classes, you will receive a text message, phone call or email to let you know if classes will be cancelled. Our first concern is the safety of the children!

**HOLIDAYS** - Get Fit & Dance Studio will observe major holidays according to the Charlotte Mecklenburg School calendar. Classes remain as scheduled on **TEACHER WORKDAYS**.

**ATTENDANCE** - Students are expected to attend class regularly. Please contact us if you are going to be tardy or absent from class. If you are more than 15 minutes late for class (without informing someone at the studio), I would ask that your child still attend class and take notes so they do not fall behind.

**MONTHLY TUITION** is required for 9/10 consecutive months (Sept.-May/June) which is due by the 1st of every month. **A late fee of \$15 will automatically be applied for payments made after the 7th.** We accept cash or check. Also, online payments can be made at [www.getfitanddancestudio.com](http://www.getfitanddancestudio.com) (click on "Make a Payment"). Monthly tuition reserves your child's place in class and is non-refundable and non-transferable.

**REGISTRATION** - A non-refundable registration fee of \$25 per child is required along with the registration form. Get Fit & Dance Studio reserves the right to cancel and/or change classes due to zero or small class enrollment size-less than 5 students in a given class.

**RECITAL COSTUMES** - All Students participating in the Recital are required to purchase a Recital Costume. To make it a little easier on the parents, a \$50 non-refundable, non-transferable deposit will be due the first Saturday in November (11/4/17). There will be a late fee of \$25 on the deposit if your payment is received after that day. The balance will be due around the first week of March (date TBD).

**ATTIRE** - Children are to wear dance attire (leotard & tights). They are allowed to wear skirts or leotards with attached skirts if preferred for Ballet and Tap. They are also allowed to wear Jazz/Dance pants or shorts for Jazz. **SHOES:** ALL children are required to have Black Tap Shoes, Black Jazz Shoes and Tan Ballet Shoes (Ballet, Tap and Jazz shoes can be purchased from Lebo's or Payless). **NEW:** All students' hair must be tied back and secured for class (off the face).

**STUDENT CONDUCT** - Students are expected to conduct themselves in a manner which reflects the utmost discipline and appropriate behavior at all times. No running, playing or misuse of the church/dance school will be tolerated. 1st Warning: Verbal – 2nd Warning: student **MUST** sit out of class and take notes so they do not fall behind – 3rd Warning: Parent-Instructor Conference.